

SUPPLEMENTAL/BID BULLETIN NO. 1 For LBP-HOBAC-ITB-GS-20200127-01

PROJECT

OI LBF-110BAC-11B-G3-20200127-01

Supply, Delivery, Installation and Configuration of Three

(3) Years Endpoint Protection Solution

IMPLEMENTOR

Procurement Department

DATE

February 21, 2020

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

1) The Terms of Reference (Annex A), Clause 10.3 of Section V (Special Conditions of Contract), Sections VI (Schedule of Requirements) & VII (Specifications), Schedule of Prices (Bid Form No. 2) and the Checklist of the Bidding Documents (Item Nos. 7, 8, 12, 14 & 18 of the Eligibility & Technical Documents and Item No. 2 of the Financial Component) have been revised. Please see attached revised Annexes A-1 to A-3 and specific sections of the Bidding Documents.

2)	Bidder's Queries/Clarifications	LANDBANK Responses	
	The bidder is requesting clarification on the following:		
	1) Whether LANDBANK will accept a letter certification from the Principal (Manufacturer) with reference to the ICSA Labs Anti-Virus Certification Scheme, Virus Bulletin, and Virus Total which can be verified thru the provided internet link.	Yes, letter certification from the Principal with reference to said items is acceptable.	
	2) With regard to payment, is the project payable outright or is it payable yearly for three (3) years?	The payment for the project is on a yearly basis.	
	3) Where will the 3,500 users be deployed?	 Deployment will be to 3,400 users at the Head Office and 100 users at various LANDBANK branches. 	

ALWIN I. REYES, CSSP
Assistant Vice President
Head, Procurement Department and
HOBAC Secretariat

Special Conditions of Contract

GCC Clause	
1.1(g)	The Procuring Entity is LAND BANK OF THE PHILIPPINES (LANDBANK).
1.1(i)	The Supplier is
1.1(j)	The Funding Source is:
	The Government of the Philippines (GOP) through LANDBANK's Corporate Budget for the contract approved by the LANDBANK Board of Directors for 2019 in the total amount of Twenty One Million Seven Hundred Fifty Thousand Pesos Only (PhP21,750,000.00).
1.1(k)	The Project Site is indicated in Section VI, Schedule of Requirements.
2.1	No further instructions.
5.1	The Procuring Entity's address for Notices is:
	Procurement Department Land Bank of the Philippines 25th Floor, LANDBANK Plaza Building 1598 M.H. Del Pilar corner Dr. J. Quintos Streets 1004 Malate, Manila Telephone (+632) 8-522-0000 or 8-551-2200local 7370 Fax (02) 8-528-8587 Email lbphobac@mail.landbank.com The Supplier's address for Notices is:
6.2	Delivery and Documents –
	The delivery terms applicable to this Contract are delivered to LANDBANK Plaza Building. 1598 M.H. del Pilar corner Dr. J. Quintos Streets, Malate, Manila, Philippines as per Purchase Order/Contract. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination. Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI. Schedule of Requirements.

Upon the delivery of the Goods to LANDBANK Plaza Building. 1598 M.H. del Pilar corner Dr. J. Quintos Streets, Malate, Manila, Philippines, the Supplier shall notify LANDBANK Procurement Department and present the following documents:

- (i) Original and four copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount:
- (ii) Original and four copies of the Manufacturer's and/or Supplier's warranty certificate;
- (iii) Delivery receipt detailing number and description of items received signed by the authorized receiving personnel;
- (iv) Certificate of Acceptance/Inspection Report signed by the Procuring Entity's representative at the Project Site; and

For purposes of this Clause the LANDBANK's Representative at the Project Site shall be the Head of Network Operations Department, where the Goods are to be delivered and/or installed.

Incidental Services -

The Supplier is required to provide all of the following services, including additional services, if any, in addition to those specified in Section VI. Schedule of Requirements:

- (a) performance or supervision of on-site assembly and/or start-up of the supplied Goods;
- (b) furnishing of tools required for assembly and/or maintenance of the supplied Goods:
- (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods.
- (d) performance or supervision or maintenance and/or repair of the supplied Goods, during the warranty period; and
- (e) training of the LANDBANK's personnel, on-site, in operation, maintenance, and/or repair of the supplied Goods.

The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.

Packaging -

The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the GOODS' final destination and the absence of heavy handling facilities at all points in transit.

Transportation -

Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the Contract Price.

The Procuring Entity accepts no liability for the damage of Goods during transit. Risk and title to the Goods will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.

Patent Rights -

The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.

10.3

Payment shall be through direct credit to the winning bidder's deposit account with LANDBANK. The winning bidder is required to maintain a deposit account with LANDBANK's Cash Department or any of its Branches.

The following documentary requirements for payment shall be submitted:

- Sales Invoice/Billing Statement/Statement of Account.
- Delivery Receipt with printed name and signature of LANDBANK employee who received the delivery and actual date of receipt of items.

	Warranty Certificate specifying the period covered by the warranty.
10.4	Not applicable.
10.5	Payment using LC is not allowed.
11.3	Maintain the GCC Clause.
13.4(c)	Expiration of performance security should be six (6) months after the last date of delivery/end of contract for staggered deliveries, multi-year contracts and for contracts with adjustment in implementation date, whichever is applicable. In any case, the winning bidder shall cause the extension of the validity of its performance security at no cost to LANDBANK.
16.1	Not applicable.
17.3	The warranty period shall be three (3) years after acceptance by the LANDBANK's authorized representative of the delivered/installed goods.
	The required amount of warranty security shall be three percent (3%) of every progress payment or three percent (3%) of the total Contract Price if in the form of retention money or special bank guarantee, respectively.
	The warranty security fee shall be released after one (1) year from acceptance of the delivered items, provided, the goods supplied are free from patent and latent defects and all the conditions imposed under the contract has been fully met.
17.4	No further instructions.
21.1	If the bidder is a joint venture, all partners to the joint venture shall be jointly and severally liable to the procuring entity.

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Description	Quantity	Destination/Delivery Period
Supply, Delivery, Installation and Configuration of Three (3) Years Endpoint Protection Solution, inclusive of the following:		Delivery Period: Within fifteen (15) calendar days after receipt of Notice to Proceed
Endpoint Protection Licenses	3,500 Licenses	Installation Period: Sixty (60) calendar days to
 Three (3) Years Quarterly Product Health Check 	1 Lot	commence seven (7) calendar days after delivery
 Three (3) Years 24/7 Local Support and Services 	1 Lot	Delivery Site: Network Operations Department (NOD) LANDBANK Plaza Building
 Installation, Configuration and Implementation Services including Threat Zero Services 	1 Lot	1598 M.H. del Pilar corner Dr. J. Quintos Streets, Malate, Manila
Administration Training	10 Personnel (minimum)	Contact Person: Mr. Enrique L. Sazon Jr. Vice President Head, NOD
		Contact No.: 8-522-0000 local 7600

-	Name of Bidder
	Name of Bidder
	Signature Over Printed Name of
	Authorized Representative
	Position
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Specifications

Specification

Statement of Compliance

Bidders must state below either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered.

Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Fyidence shall be in the form manufacturer's un-amended sales literature. unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a)(ii) and/or GCC Clause 2.1(a)(ii)

Supply, Delivery, Installation and Configuration of Three (3) Years Endpoint Protection Solution

Please state here either "Comply" or "Not Comply"

For current and past suppliers of information technology hardware and/or software for LANDBANK, they must have satisfactory performance in their dealings with LANDBANK for the past twelve (12) months (reckoned from the date of issuance of the Certificate of Satisfactory Performance).

A. Specifications:

Three (3) Years Endpoint Protection Solution, inclusive of the following:

- √ 3,500 Endpoint Protection Licenses
- ✓ Three (3) Years Quarterly Product Health Check
- ✓ Three (3) Years 24/7 Local Support and Services
- ✓ Installation, Configuration and Implementation Services including Threat Zero Services
- ✓ Administration Training for at least ten (10) personnel
- Must be a recognized anti-malware solution by the Windows Operating System
- Currently Certified by any one (1) of the following:
 - ✓ International Computer Security Associations (ICSA) Labs Anti-Virus Certification Scheme
 - ✓ Virus Bulletin
 - ✓ Virus Total
- The bidder must:
 - ✓ have at least two (2) installed base sites in the Philippines, wherein one (1) of which should have at least 3,000 licenses
 - ✓ have at least two (2) certified local Information Technology (IT) support engineers to support the installation and configuration within the warranty period
 - ✓ have at least five (5) years existence in the IT industry based from the date of registration with the Securities and Exchange Commission (SEC)

Minimum specifications and other requirements per attached Revised Annexes A-1 to A-3.

B. Documentary Requirements

The following documents shall be submitted inside the First Envelope:

- Duly filled-out Revised Terms of Reference signed in all pages by the authorized representative/s of the bidder.
- Proof of membership with Microsoft Virus initiative.
- 3. Certification from any one (1) of the following:
 - ✓ International Computer Security Associations (ICSA) Labs Anti-Virus Certification Scheme
 - ✓ Virus Bulletin
 - ✓ Virus Total
- 4. Certification of at least two (2) installed base sites in the Philippines, wherein one (1) of which should have at least 3,000 licenses.
- 5. Letter of Appointment from the principal for guaranteed support.
- 6. List of at least two (2) certified local Information Technology (IT) support engineers with Certificate of Employment and resume/curriculum vitae showing at least five (5) years of work experience in handling/implementing Endpoint Solution including list of trainings and seminars attended.
- 7. Notarized self-certification stating that the bidder has at least five (5) years existence in the IT industry reckoned from the date of registration with the SEC.
- Certificate of Satisfactory Performance issued by the Head, Network Operations Department (NOD) not earlier than 30 calendar days prior to the deadline of submission of bid (applicable only for current and past suppliers of information technology hardware

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and/or software for LANDBANK). The Certificate shall still be subject to verification during the post-qualification of bid.	
Note: Certificate of Satisfactory Performance shall be requested in writing from Head of NOD at 16th Floor, LANDBANK Plaza Building with contact number 8-522- 0000 local 7600, at least five (5) working days prior to the submission of bid.	
Non-submission of the above mentioned documents may result in bidder's disqualification.	

	Name of Bidder
_	Signature Over Printed Name of Authorized Representative
_	Position

Form No. 2

SCHEDULE OF PRICES

	_				
10	Total Price delivered Final Destination (col 9) x (col 4)		PhP		
6	Total Price, per unit (col 5+6+7+8)		PhP		
8	Cost of Incidental Services, if applicable, per item		PhP		
7	Sales and other taxes payable if Contract is awarded, per item		PhP		
9	Transportation and Insurance and all other costs incidental to delivery, per item		PhP		
5	Unit price EXW per item		PhP		
4	Quantity		3,500 Licenses	1 Lot	1 Lot
3	Country of Origin				
2	Description	Supply, Delivery, Installation and Configuration of Three (3) Years Endpoint Protection Solution, inclusive of the following:	 Endpoint Protection Licenses 	 Three (3) Years Quarterly Product Health Check 	 Three (3) Years 24/7 Local Support and Services
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	1 Lot	10 Personnel (minimum)	
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	Installation, Configuration and Implementation Services including Threat Zero	tion	
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	<u> </u>	• Ac	Total

Note: Breakdown of cost using the cost elements specified in this form should be provided.

Please credit payment to:		Account Name:	Account Number:	I BP Branch
	Name of Bidder		Signature over Printed Name of Authorized Representative	Position

Checklist of Bidding Documents for Procurement of Goods and Services

Documents should be arranged as per this Checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.

First Envelope - Eligibility and Technical Components

- The First Envelope shall contain the following:
 - Eligibility Documents Class "A"

Legal Eligibility Documents

- 1. PhilGEPS Certificate of Registration under Platinum Membership (all documents enumerated in its Annex A must be updated); or all of the following:
 - Registration Certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives, or any proof of such registration as stated in the Bidding Documents;
 - Valid and current mayor's/business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or equivalent document for Exclusive Economic Zones or Areas; and
 - Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.

Technical Eligibility Documents

- 2. Duly notarized Omnibus Sworn Statement (sample form Form No.6)
- 3. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (sample form Form No. 7).
- 4. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).

- 5. Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, equivalent to at least fifty percent (50%) of the ABC supported with contract/purchase order, end-user's acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).
- 6. Bid security in the prescribed form, amount and validity period (ITB Clause 18.1 of the Bid Data Sheet).
- 7. Section VI Revised Schedule of Requirements with signature of bidder's authorized representative.
- 8. Section VII Revised Specifications with response on compliance and signature of bidder's authorized representative.

Financial Eligibility Documents

- 9. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
- 10. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank.

Eligibility Documents – Class "B"

11. Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.

Technical Documents

- 12. Duly filled-out Revised Terms of Reference signed in all pages by the authorized representative/s of the bidder.
- 13. Proof of membership with Microsoft Virus initiative.
- 14. Certification from any one (1) of the following:
 - ✓ International Computer Security Associations (ICSA) Labs Anti-Virus Certification Scheme
 - ✓ Virus Bulletin
 - ✓ Virus Total
- 15. Certification of at least two (2) installed base sites in the Philippines, wherein one (1) of which should have at least 3,000 licenses.
- 16. Letter of Appointment from the principal for guaranteed support.
- 17. List of at least two (2) certified local Information Technology support engineers with Certificate of Employment and resume/curriculum vitae showing at least five (5) years of work experience in handling/implementing Endpoint Solution including list of trainings and seminars attended.
- 18. Notarized self-certification stating that the bidder has at least five (5) years existence in the IT industry reckoned from the date of registration with the SEC.
- 19. Certificate of Satisfactory Performance issued by the Head, Network Operations Department not earlier than 30 calendar days prior to the deadline of submission of bid (applicable only for current and past suppliers of information technology hardware and/or software for LANDBANK).
- Post-Qualification Documents <u>[The bidder may submit the following documents within five (5) calendar days after receipt of Notice of Post-Qualification]:</u>
 - Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.
 - 21. Latest Income Tax Return filed manually or through EFPS.

Second Envelope - Financial Component

- The Second Envelope shall contain the following:
 - 1. Duly filled out Bid Form signed by the bidder's authorized representative (sample form Form No.1)
 - 2. Duly filled out Revised Schedule of Prices signed by the bidder's authorized representative (sample form Form No.2)

Antivirus/Endpoint Protection Solution

TERMS OF REFERENCE

devices.

Compliant Solution Provider Clause (Yes/No) A. PREVENTION TECHNOLOGY The EPS must have inherent predictive advantage in identifying zero day or unknown threats. The EPS must show proof of its ability to detect and protect against potentially bad files in the future. 2 The EPS must employ true machine learning that does predicts and protects the endpoint preexecution to eliminate risk by taking advantage of sophisticated mathematical models that assess a files intent. The EPS must provide detailed information on the threats which are blocked. EPS must provide a comprehensive summary of the static and dynamic characteristics of a file including additional file metadata, file structure details, and dynamic behaviors such as files dropped, registry keys created or modified, and URLs that it attempted to communicate with. The EPS must be able to hardened device based on allowed applications. No any executables must be allowed to run once machine is hardened. The EPS must allow for Machine learning based EDR to do threat modeling and detection rather than relying on file signatures. 6 The EPS must be able to prevent any type of 0 Day threats without relying on any signatures or behaviors or heuristic analysis. 7 The EPS must identify and block action by both malicious executable code as well as malicious scripts or commands. The EPS must detect and prevent unauthorized or malicious code changes to programs running in system memory. 9 The EPS must provide a way to contain potentially infected endpoint. The EPS must have capability to bypass protection based on certain drives, directories and files. The EPS must be able to whitelist any file by adding hash value of that file in the policy. 12 The EPS must be recognized as an antimalware solution by the Windows Operating system. Must show proof of membership to Microsoft Virus Initiative. 13 The EPS must have Device Control for the use of removable storage, optical media drives and wireless networking devices and define which computers have access to specific removable

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- The EPS system must provide for real time behavioral alerting capabilities to look for suspicious The solution should provide automated reporting mechanisms to report on security incidents such application behavior, known attacks, and violations of corporate policy. **B. MANAGEMENT AND INSTALLATION** 1 The EPS must automatically uninstall 3rd party existing Antivirus software residing on desktops or servers during its installation process. The EPS must not require an Internet or network connection to function at maximum efficiency. 3 The EPS must support Windows, MAC and Linux platforms. 4 The EPS must have a Tamper Protection that will require users (even with administrators rights) password to uninstall and stop services related to EPS. 5 The EPS must support exporting the logs to formats which allows for graphical analysis. The Solution Provider shall state the supported formats. 6 The EPS must have lightweight impact on endpoint system resources with very minimal utilization. The EPS must include a central management console with customizable role-based users. 8 The EPS agent must support deployment through SCCM, Group Policy or any other standard software distribution tools. The EPS must be able to send alerts and scheduled reports thru the Bank's email system. 10 The EPS must be able to provide comprehensive graphical reports with drill-down capabilities. The EPS should be able to provide reports and monitoring based on threats, events, devices, and other Indicators of Compromise. C. OTHER REQUIREMENTS
 - The proposed solution must work with the bank's Network Time Protocol Appliance.
 - 2 The proposed product must be able to integrate with the Bank's Security Information Event Management Solution
 - 3 The proposed solution must support an integration module for the Bank's existing Network Access Control solution.

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- The proposed product must be currently certified by any one (1) of the following: International Computer Security Associations (ICSA) Labs Anti-Virus Certification Scheme, Virus Bulletin and Virus Total (Proof of Certification must be presented).
- 5 The solution covers three (3) years warranty onsite support and services.
- 6 The EPS must work with the Bank's existing Backup solution.

D. SUPPLIER'S ELIGIBILITY

- 1 Vendor should have at least two (2) installed based sites in the Philippines one of which should have at least 3000 licenses (Certification must be provided).
- 2 Vendor must present letter of appointment from the Principal to ensure guaranteed support.
- 3 Vendor must provide Quarterly product health check for the duration of licenses/subscription.
- The supplier must have at least two (2) local Information Technology (IT) support engineers to support the installations, configurations within the warranty period. Must submit Certificate of Employment and Resume/Curriculum Vitae (that the local IT support engineers has at-least 5 years work experience in handling/implementing EPS and list of trainings and seminars attended)
- 5 Vendor must provide Installation, Configuration and Administration training for at least 10 pax.
- 6 Vendor must install, support, document and implement the proposed system.
- 7 The supplier must be at least five (5) Years of existence in the IT Industry. Information should be based from SEC (Security and Exchange Commission) incorporation information, that the vendor is at least five (5) years. The bidder must submit a notarized self-certification with reference to SEC documents.

E. DELIVERY TERMS AND CONDITIONS

- 1 Delivery period is within fifteen (15) calendar days after receipt of Notice to Proceed.
- 2 Installation will start seven (7) calendar days after delivery and will end sixty (60) calendar days after.
- 3 Terms of payment: Annual payment in advance.

Prepared By:

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ITO, NOD

Noted By:

Archival/B. Tolentino

SITO, NOD

Approved By:

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WP. NOD